

ATTENTION

Dear Customer,

In accordance with Reserve Bank Of India guidelines on KYC (Know Your Customer), Banks are required to periodically update the KYC documents of its customers.

Please arrange to submit a C-KYC Form along with,

- 1) Recent photograph/s
- 2) ANY ONE self-attested documents for Identity and Address Proof from the list below.
- 3) Self-attested copy of PAN Card. If PAN is not available please submit revised FORM 60/61.

C-KYC Form is available at the branch or can be downloaded from our website. Given below is the list of Officially Valid Document/s (OVD) which is now acceptable as KYC documents.

- 1) Passport
- 2) Driving License
- 3) Permanent Account Number (PAN) Card (Identity proof only)
- 4) Voter's Identity Card issued by Election Commission of India
- 5) Job card issued by NREGA duly signed by an officer of the State Government
- 6) Aadhaar Card/Letter issued by the Unique Identification Authority of India containing details of name, address and Aadhaar number.

In case of joint accounts, account holders/applicants, each account holder is required to establish his/her KYC independently by submitting the requisite documents along with a C-KYC Form.

In case of Proprietary Firm/Partnership Firms/Private/Public Limited Companies/HUF and Institutions – Societies/Trusts, the documents as per our check list should be submitted along with a C-KYC Form. Checklist for KYC documents for non-individuals is available at the base branch/our website. Please note that for all non-individuals' A/c's PAN is mandatory.

Relevant KYC documents should be submitted along with CKYC form latest by 20th December, 2018, failing which a freeze would be marked on your account preventing any further operations in the account. We solicit account holders' cooperation in this matter. It will also help us in serving our customers in a better way.

In case the relevant required KYC documents along with CKYC form have been submitted to the base branch after 1st April 2017, you may ignore this NOTICE

For any clarifications on the matter, please contact your base Branch or call us at SVC Care 1800-313-2120.

----- BY ORDER -----

